

# MOVE OUT NOTICE

Date \_\_\_\_\_

This document serves as a \_\_\_\_\_ day notice of my intent to vacate.

I \_\_\_\_\_ intend to vacate the housing unit located at \_\_\_\_\_, **Unit#** \_\_\_\_\_ on (date) \_\_\_\_\_ . I would like to schedule a move out inspection for (date) \_\_\_\_\_ at (time) \_\_\_\_\_ .

Forwarding Address (required): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Reason for moving (not required): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby acknowledge receipt of the attachment to this notice “REQUIREMENTS FOR SECURITY DEPOSIT REFUND” and understand that those conditions must be met in order for me to receive my full security deposit back.

Signature \_\_\_\_\_ Date \_\_\_\_\_